Appendix H
Community Partnership Outreach Letter Template

Purpose
This template may be used by EMS agencies to request partnership support from local businesses willing to provide first responder discounts, group programming, or wellness-related services.

[Agency Letterhead]
[Date]

[Business Name]
[Contact Name]
[Address]

Dear [Name],
On behalf of [Agency Name], we are reaching out to explore the possibility of developing a community partnership to support the health and wellness of our Emergency Medical Services personnel.

EMS professionals routinely operate in high stress, high acuity environments while serving our community 24 hours a day. As part of our ongoing efforts to strengthen mental health, resilience, and workforce sustainability, we are building a resource network of local businesses and service providers that support first responders.

We are interested in learning whether your organization already offers, or would consider offering:

- A first responder discount for EMS personnel
- Information regarding existing discounts or wellness services
- Group rates, classes, or workshops
- Educational sessions related to stress management, recovery, sleep, fitness, nutrition, or related topics
- Individual (1:1) services or consultation at a reduced rate

If your organization currently provides support for first responders, we would appreciate any information you are willing to share so that we may include it in our agency's wellness resource directory. If not, we would welcome the opportunity to discuss what may be feasible.

Strong community partnerships strengthen both workforce resilience and community well-being. Thank you for your time, consideration, and service to our community.

Sincerely,
[Name]
[Title]
[Agency Name]
[Phone]
[Email]

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